



RECYCLE RALLY

# BIN AUDIT SAMPLE

The sample page below shows how you can utilize the blank template to customize a Bin Audit template for your school.

## BIN AUDIT

### SCHOOL LAYOUT

1.	Gym
2.	Cafeteria
3.	Kitchen
4.	Grade 1
5.	Grade 2
6.	Grade 3
7.	Grade 4
8.	Grade 5
9.	Art Room
10.	Music Room
11.	Office (Main)
12.	Library
13.	Nurse's Office
14.	Playground
15.	Soccer Field

School Layout

TRASH CANS	RECYCLING BINS	BRIEF DESCRIPTION (OPTIONAL)	
4	2	Gym	Recycling bins at each entrance
3	2	Cafeteria	Move as necessary
2	2	Kitchen	1 Bin at prep, 1 at tray station
1	1	Grade 1	teacher preference
1	1	Grade 2	teacher preference
1	1	Grade 3	teacher preference
1	1	Grade 4	teacher preference
1	1	Grade 5	teacher preference
2	1	Art Room	By paper stack
1	0	Music Room	
1	1	Office (Main)	By office exit
3	0	Library	
1	1	Nurse's Office	nurse preference
2	2	Playground	Bins are next to building doors
1	1	Soccer Field	At main gate

